



## 3<sup>rd</sup> SESSION OF THE PERMANENT FORUM ON PEOPLE OF AFRICAN DESCENT

### MODALITIES OF PARTICIPATION

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The session will take place from 16 to 19 April 2024 in Geneva Switzerland. In order to access to the UN premises, **all participants are required to register on [Indico](#) before Friday 5 April 2024 23:59 Geneva Time**. Access to the UN premises will only be granted following the approval of the registration and the receipt of a digital badge.

### VENUE AND MEETINGS

The session will take place in **Room XX (Building E) of the Palais des Nations**. The Conference room will allow for **free seating**. Participants with disabilities or chronic health issues that may require assistance to participate in the session, are kindly required to indicate so in the indico form or to liaise as early as possible with the Secretariat at [pfpad@un.org](mailto:pfpad@un.org) to make the necessary arrangements. Please refer to the logistic note for more information on accessibility.

All meetings will start and end punctually at the time indicated in the [draft programme](#). Each thematic meeting will be composed of a panel discussion moderated by a member of the Permanent Forum, followed by an interactive discussion. At the end of each meeting the moderator will summarize the discussion and invite the panellists to respond to questions.

### LIST OF SPEAKERS

**The speaking time will be 2 minutes for all participants** including Members of the Permanent Forum, Members of UN mechanisms, Member States, UN agencies, funds and programmes, civil society, academics, and other stakeholders.

**Member States will receive a link inviting them to register in the speakers' list. They may also raise their nameplates in the room to take the floor.** Dignitary participation should be announced in the speaker registration form or via email to [pfpad@un.org](mailto:pfpad@un.org) prior to the beginning of the session.



Other participants including UN agencies, funds and programmes, civil society, academics, and other stakeholders, will receive a link inviting them to register in an online list of speakers – **this is subject to an [Indico registration](#) and approval**. Please note that registration for civil society and other stakeholders will also be possible in the room, at the list of speakers' desk. To facilitate the list of speakers for the moderator, priority may be given to those registered using the online registration form.

Please note that **online registration in the speakers' list is open until Monday 8<sup>th</sup> of April 2024 for all participants**.

**Joint statements** are encouraged to facilitate the participation of a greater number of participants. If you are delivering such statement, kindly indicate it in the online registration form you will receive. Please also indicate the list of organizations on behalf of which you will take the floor.

## STATEMENTS

To facilitate the work of the interpreters and to accurately capture the recommendations made by the speakers, **all speakers are strongly encouraged to send transcripts of their statements to [pfpad@un.org](mailto:pfpad@un.org)**. Statements must be in a **Word document**, and clearly indicate the **name of the organization making the submission, and the topic of the panel to which the contribution is made**. All contributions will be posted on the Permanent Forum webpage, unless indicated otherwise.

**Interpretation** will be available for all the plenary meetings of the session in all six official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish) and in Portuguese. Interventions may be delivered in any of these languages.

All participants are encouraged to contribute to the Permanent Forum in a spirit of constructive, multi-stakeholder dialogue, keeping a focus on the theme of the discussion; and are strongly encouraged to include concrete recommendations in their statements.

Session moderators will use their discretion in managing interventions from the floor in order to enable different stakeholders to participate in the dialogue and to ensure a balanced debate.

**All plenary meetings will be broadcasted and archived on the [United Nations Web TV](#)**. You can also listen to the proceedings live through <https://www.ungeneva.org/en/meetings-events/official-meetings/follow-meetings>.