How to start the application process:

The application process consists of two parts: the first part is a web-based survey and the second part is an application form in Word format. Both parts and all sections of the application form need to be completed for the application to be processed.

**First part:** The [web-based survey](https://www.surveymonkey.com/s/WebApplication_SMH_HRC27_Sept2014) is used to collect information for statistical purposes such as personal data (i.e. name, gender, nationality), contact details, mandate/s applying for and nominating entity. **The web-based survey should only be completed once**, i.e. multiple selection is allowed to indicate if the candidate is applying for more than one mandates.

**Second part:** The application form in Word which can be downloaded, completed and saved in Word format and then submitted as an attachment by email. Information provided in this form includes a motivation letter of maximum 600 words. The application form should be completed in English only. It will be used as received to prepare the public list of candidates who applied for each vacancy and will be made available to concerned parties, including through the OHCHR public website.

Once completed, the application form in Word should be submitted by email to hrcspecialprocedures@ohchr.org

If the candidate is applying for more than one mandate, a mandate-specific application form needs to be completed and sent for each mandate.

* A maximum of three reference letters can be attached, in pdf format, to the application sent by email. No additional document is required.
* **Application deadline: Monday, 30 June 2014 (midnight, GMT).**
* Shortlisted candidates will be interviewed at a later stage.

General description of the selection process is available at <http://www.ohchr.org/EN/HRBodies/SP/Pages/Nominations.aspx>

Please note that for the Working Group appointments, only nationals of States belonging to the specific regional groups are eligible. Please refer to the list of United Nations regional groups of Member States at <http://www.un.org/depts/DGACM/RegionalGroups.shtml>

In case of technical difficulties, you may contact us by email at hrcspecialprocedures@ohchr.org or fax at + 41 22 917 9011.

**An acknowledgment email will be sent when we receive both parts of the application process, i.e. the information through the web-based survey and the Word application form by email.
Thank you for your interest in the work of the Human Rights Council.**

**I. PERSONAL DATA**

|  |  |
| --- | --- |
| Family name: Nolan  | Sex: [ ]  Male [x]  Female |
| First name: Hanna  | Date of birth (dd-mm-yy): 28-jun-59 |
| Maiden name (if any): Kolff  | Place of birth: Naarden, the Netherlands |
| Middle name:        | Nationality (please indicate the nationality that will appear on the public list of candidates): Dutch |
|  | Any other nationality: NA |

**II. MANDATE - SPECIFIC COMPETENCE / QUALIFICATIONS / KNOWLEDGE**

**NOTE: Please describe why the candidate’s competence / qualifications / knowledge is relevant in relation to the specific mandate:**

|  |  |
| --- | --- |
| QUALIFICATIONS (200 words)Relevant educational qualifications or equivalent professional experience in the field of human rights; good communication skills (i.e. orally and in writing) in one of the six official languages of the United Nations (i.e. Arabic, Chinese, English, French, Russian, Spanish.) | Masters Degree in Law, Leiden University, Leiden, The Netherlands.Masters Degree in International Relations - focus on International Human Rights Law, The London School of Economics.Assistant Researcher, later Researcher at Amnesty International's (AI) International Secretariat, London. As part of my job I interviewed witnesses, victims and worked closely with human rights lawyers. I represented AI externally, met with governments ministers and other policy authorities to discuss AI's concerns in Northern Ireland, Great Britain and other Western European countries.Founder and Head of the Humanitarian Affairs Department Médecins sans Frontières (MSF), the Netherlands. I created a team of 8 people and have embedded external advocacy on violations human rights, humanitarian law and humanitarian concerns. Extensive Board experience and senior presence.The department was involved in research, interviewing, report writing and representation of the organizations externally (further details below). |
| RELEVANT EXPERTISE (200 words)Knowledge of international human rights instruments, norms and principles. (Please state how this was acquired.)Knowledge of institutional mandates related to the United Nations or other international or regional organizations’ work in the area of human rights. (Please state how this was acquired.)Proven work experience in the field of human rights. (Please state years of experience.) | Relevant expertise and knowledge of international human rights instruments was acquired during academic studies as well as during my professional career working for NGOs. Both at AI as well as at MSF we made use of the United Nations (UN) institutional mandates and submitted cases to the UN Special Rapporteur on Torture, presented our concerns among others at the (then) UN Commission on Human Rights and the Special Rapporteur on Extrajudicial Executions.At AI the work focused on traditional human rights research, reporting and developing strategies. I was engaged in investigation and report writing of extra judicial executions in Northern Ireland, police brutality in the UK, prison conditions, and allegations of unfair trials. In MSF this work was done in the context of MSF's humanitarian operations in the field where I have worked amongst others on Rwanda and the Great Lakes region (genocide and its aftermath), Sudan (forced relocations), Angola, Bangladesh and Myanmar (violence and abuse of the Rohingya). In total I have 16 years of work experience in the field of human rights, humanitarian law and humanitarian advocacy. |
| ESTABLISHED COMPETENCE (200 words)Nationally, regionally or internationally recognized competence related to human rights. (Please explain how such competence was acquired.) | In MSF I established the Humanitarian Affairs department, which was the first of its kind in the humanitarian sector taking a human rights responsibility and was a leader in its field. Our department supported and guided MSF field teams on analyzing, documenting and reporting human rights and humanitarian challenges and assisted in data collection. As Head of Department, I was responsible for developing advocacy strategies on human rights issues and humanitarian concerns in close cooperation with field teams and operations. For example, during the genocide in Rwanda I was involved in documenting the violations witnessed by teams in the field and trying to find the delicate balance between witnessing and continuing to retain access in our field operations. I was responsible for advocacy and humanitarian trainings of field staff and developed field based training in Angola, DRC, Ethiopia, Sudan. I represented MSF to human rights and humanitarian NGOs and the UN representatives in MSF's countries of operations. Worked closely with the Harvard School of Public Health on developing trainings for field practitioners on health and human rights.Latterly, I became Vice Chair of the Board of MSF Holland for 6 years and currently I am a member of the MSF South Asia Board and continue to be closely involved in identity issues around the witnessing and advocacy role of MSF.  |
| flexibility/readiness and AVAILABILITY of time (200 words)to perform effectively the functions of the mandate and to respond to its requirements, including participating in Human Rights Council sessions in Geneva and General Assembly sessions in New York, travelling on special procedures visits, drafting reports and engaging with a variety of stakeholders. (Indicate whether candidate can dedicate an estimated total of approx. three months per year to the work of a mandate.) | My current work as a consultant, trainer, coach, and involvement in various Boards of humanitarian organizations, allow me to be flexible and to give full attention to perform all tasks related to the mandate, such as drafting reports, participating in field visits and attending all sessions of the HRC in Geneva and New York. I am available to give the required commitment of three months a year or whatever time is needed to perform the tasks of the UN Working Group on Enforced and Involuntary Disappearances effectively.  |

**III. Motivation Letter (600 word limit)**

|  |
| --- |
| It is with great interest that I am applying for the position of member of the UN Working Group on Enforced and Involuantary Dispearances (WGEID).I am a committed humanitarian and human rights advocate. I have longstanding experience in the field of human rights and humanitarian NGOs through my research work at Amnesty International and as Head of the Humanitarian Affairs Department of at MSF Holland. I have been involved in developing MSF's witnessing role, monitoring and report writing about human rights violations and humanitarian challenges for MSF and have worked closely with human rights organizations, academics as well as practitioners. I have strong organizational and representational skills and I work well as part of a team. I am a dedicated, reliable human rights professional with strong communication skills at all levels and across cultures.I combine a solid academic side with many years of practical work experience throughout the world in senior leadership positions having worked for two of the most reputable NGOs in the sector.In MSF I have been part of an organization where our field staff witnesses on a daily basis how violations of human rights and humanitarian law affect people's lives and through advocacy I have been actively involved in seeking change in their situation. To the WGEID, next to my experience in research and writing, I would bring a broad range of experience of advocacy and engagement with representatives of States, non-governmental organizations, victims and witnesses, which was built up over 16 years in a variety of functions with AI and MSF.If given the opportunity to be a member of the WGEID , I am strongly committed to seeking the truth for victims and the families of the disappeared who have the right to know about the violations which took place and to seek justice. |

**IV. LANGUAGES (READ / WRITTEN / SPOKEN)**

**Please indicate all language skills:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Languages** | **Read** | **Write** | **Speak** |
| **Easily** | **Not Easily** | **Easily** | **Not Easily** | **Easily** | **Not Easily** |
| **Arabic** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Chinese** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **English** | [x]  | [ ]  | [x]  | [ ]  | [x]  | [ ]  |
| **French** | [x]  | [ ]  | [ ]  | [x]  | [x]  | [ ]  |
| **Russian** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Spanish** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Mother tongue** *(please specify)*: **Dutch** | [x]  | [ ]  | [x]  | [ ]  | [x]  | [ ]  |

**V. EDUCATIONAL RECORD**

**NOTE: Please list the candidate’s academic qualifications (university level and higher).**

|  |  |  |
| --- | --- | --- |
| Name of degree and name of academic institution: | Years of attendance(From/To): | Place and country: |
| Masters Degree in Law, Leiden University,  | 1978-1983 | Leiden, The Netherlands |
| Master of Science in International Relations (focus Human Rights) | 1983-1984 | London, UK |
|       |       |       |
|       |       |       |

**VI. EMPLOYMENT RECORD**

**NOTE: Please briefly list ALL RELEVANT professional positions held, beginning with the most recent one.**

|  |  |  |
| --- | --- | --- |
| Name of employer,functional title,main functions of position: | Years of work(From/To): | Place and country: |
| Consultant Humanitarian NGOsVice Chair MSF HollandCoach and Board member MSF South Asia | 2005 20142005 20122013- | Amsterdam, the Netherlands |
| MSF-Holland, Head of the Humanitarian Affairs Department | 1994-2004 | Amsterdam, the Netherlands |
| Amnesty International, International Secretariat, (assistant) researcher | 1985 -1991 | London, UK |
| INSEAD International Business School, research associate | 1989-1990 | Fontainebleau, France |

**VII. COMPLIANCE WITH ETHICS AND INTEGRITY PROVISIONS
(of Human Rights Council resolution 5/1)**

1. To your knowledge, does the candidate have any official, professional, personal, or financial relationships that might cause him/her to limit the extent of their inquiries, to limit disclosure, or to weaken or slant findings in any way? If yes, please explain.

|  |
| --- |
| NO |

2. Are there any factors that could either directly or indirectly influence, pressure, threaten, or otherwise affect the candidate’s ability to act independently in discharging his/her mandate? If yes, please explain:

NO

3. Is there any reason, currently or in that past, that could call into question the candidate’s moral authority and credibility or does the candidate hold any views or opinions that could prejudice the manner in which she/he discharges his mandate? If yes, please explain:

NO

4. Does the candidate comply with the provisions in paragraph 44 and 46 of the annex to Human Rights Council resolution 5/1?

 *Para. 44: The principle of non-accumulation of human rights functions at a time shall be respected.*

*Para. 46: Individuals holding decision-making positions in Government or in any other organization or entity which may give rise to a conflict of interest with the responsibilities inherent to the mandate shall be excluded. Mandate-holders will act in their personal capacity.*

The candidate is fully compliant and does not hold any other functions at the UN nor at any government

5. Should the candidate be appointed as a mandate holder, he/she will have to take measures to comply with paragraphs 44 and 46 of the annex to Council resolution 5/1. In the event that the current occupation or activity, even if unpaid, of the candidate may give rise to a conflict of interest (e.g. if a candidate holds a decision-making position in Government) and/or there is an accumulation of human rights functions (e.g. as a member of another human rights mechanism at the international, regional or national level), necessary measures could include relinquishing positions, occupations or activities. If applicable, please indicate the measures the candidate will take.

NA

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