How to start the application process:

The application process consists of two parts: the first part is a web-based survey and the second part is an application form in Word format. Both parts and all sections of the application form need to be completed for the application to be processed.

**First part:** The [web-based survey](https://www.surveymonkey.com/s/WebApplication_SMH_HRC27_Sept2014) is used to collect information for statistical purposes such as personal data (i.e. name, gender, nationality), contact details, mandate/s applying for and nominating entity. **The web-based survey should only be completed once**, i.e. multiple selection is allowed to indicate if the candidate is applying for more than one mandates.

**Second part:** The application form in Word which can be downloaded, completed and saved in Word format and then submitted as an attachment by email. Information provided in this form includes a motivation letter of maximum 600 words. The application form should be completed in English only. It will be used as received to prepare the public list of candidates who applied for each vacancy and will be made available to concerned parties, including through the OHCHR public website.

Once completed, the application form in Word should be submitted by email to [hrcspecialprocedures@ohchr.org](mailto:hrcspecialprocedures@ohchr.org)

If the candidate is applying for more than one mandate, a mandate-specific application form needs to be completed and sent for each mandate.

* A maximum of three reference letters can be attached, in pdf format, to the application sent by email. No additional document is required.
* **Application deadline: Monday, 28 July 2014 (midnight, GMT).**
* Shortlisted candidates will be interviewed at a later stage.

General description of the selection process is available at <http://www.ohchr.org/EN/HRBodies/SP/Pages/Nominations.aspx>

Please note that for the Working Group appointments, only nationals of States belonging to the specific regional groups are eligible. Please refer to the list of United Nations regional groups of Member States at <http://www.un.org/depts/DGACM/RegionalGroups.shtml>

In case of technical difficulties, or if you encountering problems completing or accessing any of the forms, the Secretariat may be contacted by email at [hrcspecialprocedures@ohchr.org](mailto:hrcspecialprocedures@ohchr.org) or fax at + 41 22 917 9011.

**An acknowledgment email will be sent when we receive both parts of the application process, i.e. the information through the web-based survey and the Word application form by email.  
Thank you for your interest in the work of the Human Rights Council.**

**I. PERSONAL DATA**

|  |  |
| --- | --- |
| 1. Family name: Chipofya | 5. Sex:  Male  Female |
| 2. First name: Victor | 6. Date of birth (dd-mm-yy): 17-Jun-50 |
| 3. Maiden name (if any): N/A | 7. Place of birth: Rumphi, Malawi |
| 4. Middle name: Helix | 8. Nationality (please indicate the nationality that will appear on the public list of candidates): Malawian |
|  | 9. Any other nationality: N/A |

**II. MANDATE - SPECIFIC COMPETENCE / QUALIFICATIONS / KNOWLEDGE**

**NOTE: Please describe why the candidate’s competence / qualifications / knowledge is relevant in relation to the specific mandate:**

1. **QUALIFICATIONS** (200 words)

Relevant educational qualifications or equivalent professional experience in the field of human rights; good communication skills (i.e. orally and in writing) in one of the six official languages of the United Nations (i.e. Arabic, Chinese, English, French, Russian, Spanish.)

I am a Professor of Water and Environmental Sanitation with 40 years experience in WASH. In more recent years I have come to relate human rights to WASH.

The following are my educational qualifications which I believe are all relevant to the mandate: PhD (Chemical Engineering); MSc (Water and Waste Engineering); MSc (Analytical Chemistry) and BSc (Biology/Chemistry). I have an excellent command of the English language (orally and in writing). All academic programmes were learned in English. In addition, all official communication during my 40-year career in WASH/Human Rights was in English.

During the 18 years of my academic career (1993-2011), I published 16 refereed journal papers in reputable international journals. I also published 31 peer-reviewed papers in regional/international conference proceedings. I published six book chapters, 10 reports from Consultancy/Outreach/Advisory work and one PhD thesis. All publications were in respect of the human right to safe drinking water and sanitation. The publications and oral presentations at conferences were all in English.

As National Coordinator of the Malawi Water Partnershp (2002 to present), and Steering Committee/Board Member of international WASH-related organisations, I have engaged with expert and non-expert audiences as well as government and UN officials, the media and other relevant stakeholders.

1. **RELEVANT EXPERTISE** (200 words)

Knowledge of international human rights instruments, norms and principles. (Please state how this was acquired.)

Knowledge of institutional mandates related to the United Nations or other international or regional organizations’ work in the area of human rights. (Please state how this was acquired.)

Proven work experience in the field of human rights. (Please state years of experience.)

Throughout my 19-year old career with a public water utility (1974-1993) where I rose from the position of Water Chemist, through the positions of Senior Chemist, Divisional Controller, to the top anagement position of Operations Manager, I ensured strict adherance to World Health Organisation Drinking Water Quality Guidelines. As a Board, we were also oblidged to supply sufficient quantity of water to meet the requirements of all consuers in the supply area in compliance with policy and legal frameworks.

Later, as an academic at the University of Malawi (1993-2011), I taught water and sanitation modules to both undergraduate and postgraduate students. Course material included included international human rights instruments, norms and principles related to water and sanitation. During this same period, and through my national, regional and international engagements in the water sector, I was able to engage with relevant stakeholders and interest groups that included government departments, research and acdemic institutions, parastatals, donor organisations, non-governmental organisations and various other communities.

1. **ESTABLISHED** **COMPETENCE**  (200 words)

Nationally, regionally or internationally recognized competence related to human rights. (Please explain how such competence was acquired.)

I have 19 years of on-the-job experience working with a public water utility. Job functions included provision of an integrated service of abstraction of water from source, treatment, water quality management, pumping and distribution within an allocated budget; and ensuring adequate supply that conformed to World Health Organisation guidelines for drinking water quality.

I aslo have 18 years experience as a senior academic at a University. Main functions of the job included Teaching, Research, Publications and Community Service in Water Engineering and Environmental Sanitation.

Finally, I have three years experience in running a local NGO whose main functions include Advocacy, Capacity Building, Operation Research, Knowledge Management and Consultancy/Community Outreach in Water, Sanitation and Hygiene Promotion.

My current regional and international engagements in the water and sanitation sector include National Coordinatorship of the Malawi Water Partnership (MWP), a local chapter of the Global Water Partnership; Board Membership of the International Water Association (IWA) Specialist Group on Small Water and Wastewater Systems (SG SWWS) representing the Southern Africa region ; and Steering Committee Membership of the Water Supply and Sanitation Collaborative Council (WSSCC) representing Eastern and Southern Africa region

1. **flexibility/readiness and AVAILABILITY of time** (200 words)

to perform effectively the functions of the mandate and to respond to its requirements, including participating in Human Rights Council sessions in Geneva and General Assembly sessions in New York, travelling on special procedures visits, drafting reports and engaging with a variety of stakeholders. (Indicate whether candidate can dedicate an estimated total of approx. three months per year to the work of a mandate.)

I confirm that I would be able to dedicate as much time as would be required for the efficient and effective excution of the mandate. I would be able to respond to all requirements of the mandate, including participating in the Human Rights Council sessions in Geneva and General Assembly sessions in New York. I would also be able to travel on special procedure visits, drafting reports and engaging with all relevant stakeholders. I would be ready and willing to act urgently on cases or situationbs requiring immediate attention. During any period of absence from my duty station, someone will deputise in my place.

**III. Motivation Letter (600 word limit)**

|  |
| --- |
| I believe I have the required qualifications and experience and also meet all attributes required for this mandate. I further believe that I shall effectively and efficiently accomplish all duties and functions as specified in the call for applications.  I am a Professor of Water and Environmental Sanitation. I have a PhD in Process Systems Engineering/Chemical Engineering and a Masters in Water and Waste Engineering.  I have 40 years of work experience in the water sector, at national, regional and international level. I worked in a water supply function of a public water utility for 19 years as Chemist/Senior Chemist/Divisional Controller/Operations Manager. I later worked in the academia (teaching, research and outreach in the fields of water, satiation and hygiene promotion) as Senior Lecturer/Associate Professor/Full Professor for 18 years. Following my mandatory retirement from the University in 2011, and because of my passion for safe drinking water and sanitation, I founded a non-governmental organization – the Institute of Water and Environmental Sanitation (IWES). The core functions of IWES are Advocacy, Capacity Building, Operation Research, Knowledge Management and Community Outreach in Water, Sanitation and Hygiene Promotion. The main target groups in IWES programmes are the poor in peri-urban and rural areas in Malawi. I have also served on a number of national. regional and international boards/steering committees through which I have recognized and supported human rights to water and sanitation.  I believe I have made a substantial contribution to the attainment of the United Nations Millennium Development Goals in Malawi and that I will continue to do the same with respect to the accomplishment of the post-2015 development agenda. The mandate I have applied for, however, will enable me to reach out to the global community. It will help me to improve on the sobering statistics as defined by WHO and UNICEF in their 2010 Joint Monitoring Programme report that over 2.6 billion people across the world do not have access to basic sanitation, that 1.5 million children under 5 years of age die and 443 million school days are lost every year as a result of water and sanitation related diseases.  I would like to further the work on the issue of human rights obligations related to safe drinking water and sanitation. I would like to collect and share good practices learned through comprehensive, transparent and inclusive consultations conducted with stakeholders at global level. |

**IV. LANGUAGES (READ / WRITTEN / SPOKEN)**

**Please indicate all language skills:**

**Mother tongue:** **Chichewa**

**Arabic:** Yes or no: **No If yes,**

**Read:** Easily orNot easily:        
**Write:** Easily or Not easily: **Speak:** Easily or Not easily:

**Chinese:** Yes or no: **No If yes,**

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**English:** Yes or no: **Yes If yes,**

**Read:** Easily or not easily: **Easily  
Write:** Easily or not easily: **Easily  
Speak:** Easily or not easily: **Easily**

**French:** Yes or no: **YesIf yes,**

**Read:** Easily or not easily: **Not easily  
Write:** Easily or not easily: **Not easily  
Speak:** Easily or not easily: **Not easily**

**Russian:** Yes or no: **NoIf yes,**

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**Spanish:** Yes or no: **NoIf yes,**

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**V. EDUCATIONAL RECORD**

**NOTE: Please list the candidate’s academic qualifications (university level and higher).**

|  |  |  |
| --- | --- | --- |
| Name of degree and name of academic institution: | Years of attendance  (From/To): | Place and country: |
| PhD (Chemical Engineering/Process Systems Engineering), Lappeenranta University of Technology | 2007 to 2010 | Lappeenranta, Finland |
| MSc (Water and Waste Engineering), Loughborough University | 1980 to 1981 | Loughborough, UK |
| MSc (Analytical Chemistry and Instrumentation), Loughborough University | 1976 to 1977 | Loughborough, UK |
| BSc (Biology/Chemistry), University of Malawi | 1970 to 1974 | Zomba, Malawi |

**VI. EMPLOYMENT RECORD**

**NOTE: Please briefly list ALL RELEVANT professional positions held, beginning with the most recent one.**

|  |  |  |
| --- | --- | --- |
| Name of employer,  functional title,  main functions of position: | Years of work (From/To): | Place and country: |
| Institute of Water and Environmental Sanitation  (IW ES) (Local NGO); Functional title: Executive Director/Senior Consultant; Main functions: Strategic Planning, Management and Directing IWES in its core functions of Advocacy, Capacity Building, Operation Research, Knowledge Management and Consultancy/Community Outreach in Water, Sanitation and Hygiene Promotion. | 3 years (August 2011 to date  (Founded the NGO due to my passion for WASH) | Blantyre, Malawi |
| University of Malawi - The Polytechnic; Functional title: rising from the position of Senior Lecturer in Water and Environmrntal Sanitation, through the rank of Associate Professor of Water and Environmental Sanitation, to the rank of Full Professor of Water and Environmental Sanitation; Main functions: Teaching, Research, Publications and Community Service in Water Engineering and Environmental Sanitation. | 18 years (November 1993 to July 2011)  (Retired mandatorily although I still teach WASH subjects on part time basis) | Blantyre, Malawi |
| Blantyre Water Board; Functional title: rising from the position of Chemist, through the positions of Senior Chemist, Divisional Controller (Supply and Distribution) to the senior management position of Operations Manager; Main functions:Providing an integrated service of abstraction of water from source, treatment, water quality management, pumping and distribution within an allocated budget; and ensuring adequate supply that conformed to World Health Organisation guidelines for drinking water quality. | 19 years (August 1974 to October 1993) | Blantyre, Malawi |
| N/A | N/A | N/A |

**VII. COMPLIANCE WITH ETHICS AND INTEGRITY PROVISIONS   
(of Human Rights Council resolution 5/1)**

1. To your knowledge, does the candidate have any official, professional, personal, or financial relationships that might cause him/her to limit the extent of their inquiries, to limit disclosure, or to weaken or slant findings in any way? If yes, please explain.

|  |
| --- |
| No |

2. Are there any factors that could either directly or indirectly influence, pressure, threaten, or otherwise affect the candidate’s ability to act independently in discharging his/her mandate? If yes, please explain:

No

3. Is there any reason, currently or in that past, that could call into question the candidate’s moral authority and credibility or does the candidate hold any views or opinions that could prejudice the manner in which she/he discharges his mandate? If yes, please explain:

No

4. Does the candidate comply with the provisions in paragraph 44 and 46 of the annex to Human Rights Council resolution 5/1?

*Para. 44: The principle of non-accumulation of human rights functions at a time shall be respected.*

*Para. 46: Individuals holding decision-making positions in Government or in any other organization or entity which may give rise to a conflict of interest with the responsibilities inherent to the mandate shall be excluded. Mandate-holders will act in their personal capacity.*

Yes

5. Should the candidate be appointed as a mandate holder, he/she will have to take measures to comply with paragraphs 44 and 46 of the annex to Council resolution 5/1. In the event that the current occupation or activity, even if unpaid, of the candidate may give rise to a conflict of interest (e.g. if a candidate holds a decision-making position in Government) and/or there is an accumulation of human rights functions (e.g. as a member of another human rights mechanism at the international, regional or national level), necessary measures could include relinquishing positions, occupations or activities. If applicable, please indicate the measures the candidate will take.

N/A

\*\*\*\*